

**DIOCESE OF FORT WORTH
EMPLOYEE DRIVER INFORMATION SHEET**

Driver

Name _____
Address _____
Driver's License # _____

Date of Birth _____
Social Security # _____
Phone # _____
Date of Expiration _____

Vehicle That Will Be Used:

Registered Owner _____
Address of Owner _____
License Plate # _____
Inspection Expiration _____

Model of Vehicle _____
Make of Vehicle _____
Registration Expiration _____

(If more than one vehicle is to be used, please provide the information for each vehicle on a separate sheet of paper.)

If you are not the registered owner of the vehicle/s you will be using, do you have the owner's permission to drive the vehicle? _____ Yes _____ No

To the best of your knowledge, is the vehicle in good working order and is it properly maintained (oil changes, brakes checked, tires checked, etc.)? _____ Yes _____ No

Insurance Information

Insurance Company Name _____
Policy # _____
Date of Expiration _____
Liability Limits of Policy* _____

*The minimum acceptable limits for liability is \$100,000/\$300,000/\$25,000

CERTIFICATION

Have you had any accidents or moving violations in the past three years? _____ Yes _____ No
If yes, please specify, including date _____

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that I must possess a valid driver's license, have the proper and current registration and license for my vehicle, have a current state vehicle inspection and have the required insurance coverage in effect on any vehicle used for business purposes. I also understand that if I am under 21 years of age, I may not transport anyone under the age of 18 in my vehicle when being used on parish/school/agency/diocesan business.

Signature

Date